



# **Campus Representative Guidelines 2012-2013 Competition**

**Boren Fellowships Application Deadline:  
January 31, 2012**

**Boren Scholarships Application Deadline:  
February 9, 2012\***

*\*IIE encourages campus representatives to set an on-campus  
deadline between mid-December and late January.*



# Boren Scholarships and Fellowships 2012-13 Campus Representative Guidelines

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# **Thank You for Supporting the David L. Boren Awards**

The Boren Scholarships for undergraduates and Fellowships for graduates enable students to study in world regions critical to U.S. interests (including Africa, Asia, Eastern Europe, Eurasia, Latin America & the Caribbean, and the Middle East). By encouraging students from your institution to participate in programs abroad and apply for the Boren Awards, you will be instrumental in ensuring that Americans are well-prepared to meet the challenges of a global future.

These guidelines contain information about the Boren Scholarship, Boren Fellowship, and The Language Flagship Fellowship. Most of the information contained here pertains to the Boren Scholarship and is directed towards Boren Scholarship campus representatives in order to explain the formal on-campus system. While we value and appreciate campus support for graduate students, there is no formal campus representative system for the Fellowships.

Regardless of whether you are a formal campus representative, we greatly value the assistance of all advisors, faculty, and other educators in promoting the Boren Awards. Your assistance is invaluable in not only ensuring that students are aware of the opportunity, but that they receive helpful, accurate guidance in preparing high-quality applications. If you have any questions about the program or these guidelines, please do not hesitate to contact us.

**Boren Scholarships and Fellowships  
A National Security Education Program Initiative  
Administered by the Institute of International Education**

**1400 K Street, NW, 7th Floor  
Washington, DC 20005-2403**

**1-800-618-NSEP  
boren@iie.org  
www.borenawards.org**

# What's New for the 2012-2013 Competition

## **Boren Scholarships & Fellowships: African Languages Initiative Continuing**

The African Languages Initiative, which piloted in 2011-2012, will continue through 2012-2013. The African languages included in this initiative are Akan/Twi, Bambara, Hausa, Swahili, Wolof, Yoruba, and Zulu. Please visit [www.borenawards.org](http://www.borenawards.org) for more information.

## **Boren Scholarships & Fellowships: New Preferences**

Boren Scholarships and Fellowships are awarded with preference for countries, languages, and fields of study critical to U.S. national security. This year, the following countries have been added to the list of preferred countries: Benin, Cape Verde, Ghana, Kosovo, Mozambique, Senegal, Sri Lanka, and Timor-Leste. Akan/Twi, Hausa, and Wolof have been added to the list of preferred languages. For a complete list of preferred countries and languages, please visit [www.borenawards.org](http://www.borenawards.org).

## **Boren Scholarships & Fellowships: New Letter of Reference Form**

Boren Scholarship applicants are required to submit two letters of reference and may submit three, and Boren Fellowship applicants are required to submit three letters of reference. The letters of reference prompts have been changed to encourage more letters that directly address Boren selection criteria.

## **Boren Scholarship: Alternate Program is Optional**

All applicants for the Boren Scholarship are asked to specify a preferred as well as an alternate study abroad program in the online application. Listing an alternate program is now officially optional. Students are still encouraged to list an alternate program since Boren funding may only be used for programs listed in the application. The alternate program must be for the same language of study as the primary program, and it will usually be for the same country.

## **Boren Scholarship: New On-Campus Evaluation Form**

The on-campus evaluation form for Boren Scholarship applicants has been changed to more closely reflect the selection criteria of the program. The campus representative should submit an on-campus evaluation form online for each applicant. A copy of this evaluation can be found on pages 15-16.

## **Boren Fellowship: No Domestic Only Funding**

In the past, Boren Fellowships could be used to support overseas study, domestic study, or a combination of both. For 2012-2013, domestic-only study is no longer eligible for funding. Applicants are encouraged to apply for overseas study or combine overseas and domestic study. The maximum level of support for a combined overseas and domestic program is still \$30,000 over 24 months. The maximum time overseas is still one year, and no fellowship, whether overseas only or domestic and overseas, may exceed a total of two academic years.

## **Boren Fellowship: Budget Guidelines**

There have been some small changes made to the budget guidelines for Boren Fellows. Namely, the budget limits for home institution costs and non-expendable equipment have changed. Please see [www.borenawards.org](http://www.borenawards.org) for more information.

## **Boren Fellowship: Essay Prompts**

The Boren Fellowship essays have changed slightly. Applicants should address national security in the first essay, describe their proposed study plan in the second essay, and discuss their language goals in the third essay. The essay questions can be found on page 10.

## Role of the Boren Scholarships Campus Representative

Although Boren was designed with national goals in mind, the process itself is campus-based. As such, the commitment of U.S. colleges and universities to promote study abroad for a cross-section of students is critical to its successful implementation. As the Boren undergraduate campus representative, you are the focal point for Boren activities on your campus. Boren campus representatives include individuals from a broad range of campus positions and departments, but all recruit applicants and publicize the program, serve as an advisor for students, and manage the application process.

### Publicize the Program & Recruit Applicants



As a campus representative, Boren relies on you to publicize the scholarship opportunity on your campus to students, administrators, and faculty, particularly those in fields of study preferred by Boren. To assist you with your publicity efforts, we have enclosed brochures and posters. If you would like additional materials, please email [boren@iie.org](mailto:boren@iie.org).

There are many ways to publicize the Boren Scholarships. To maximize your efforts, take a moment to consider what might be the best techniques to publicize on your campus. Here are a few suggestions:

#### Utilize [www.borenawards.org](http://www.borenawards.org) Website

- Post campus-specific deadlines, news, and events to [www.borenawards.org](http://www.borenawards.org). To login or request your password, go to [www.borenawards.org/campus\\_representative/home.html](http://www.borenawards.org/campus_representative/home.html). Use your email as your user ID.
- Advertise on-campus information sessions for Boren
- Provide a link to [www.borenawards.org](http://www.borenawards.org) from your website
- Download information from the “Campus Representative Resource” section of [www.borenawards.org](http://www.borenawards.org).

#### Collaborate with Other Departments on Your Campus

- Send information to administrators, professors, and department heads in Boren-preferred fields of study
- Inform the heads of the honors, financial aid, study abroad, and fellowship programs
- Present information about Boren at faculty meetings
- Post Boren program announcements on departmental bulletin boards and listservs

**Please note:** Boren has identified the following as preferred fields of study: area studies, business and economics, computer and information sciences, foreign languages, health and biomedical science, history, international affairs, law, mathematics, sciences and engineering, social sciences, and political science and policy studies.

#### Recruit Students Online and on Campus

- Post announcements/articles on appropriate websites, Facebook, and Twitter
- Advertise Boren webinars, arrange to view them together, or conduct your own info sessions
- Distribute public service announcements to campus radio stations and student newspapers
- Display program posters where interested students will see them, including study abroad and fellowship offices
- Notify student government, honor societies, clubs, cultural associations, and other interested groups



# **Serve as an Advisor for Undergraduate Students**

## **Assist Students in Choosing Study Abroad Programs**

The Boren Awards website includes step-by-step instructions for completing the scholarship application. However, it is the Boren campus representative or academic advisor who will interact directly with the student during the on-campus phase of the application process. The first step to starting a Boren Scholarship application is selecting appropriate study abroad options. Students should be aware that their applications will be evaluated in part on whether the chosen study abroad experience supports their academic and career goals, and whether these goals are relevant to Boren. The quality of the program's language component is also an important factor.

In the application, all students are asked to specify a preferred as well as an alternate study abroad program. While listing an alternate program is optional, students should keep in mind that Boren funding may only be used for programs listed on the application form. Program changes are allowed only in extreme cases (i.e. sudden cancellation of both the preferred and alternate programs, natural disaster in the host country, etc.). The alternate program must be for the same language of study as the primary program, and it will usually be for the same country. The programs will be evaluated by Boren review panels, with the assumption that award recipients will participate in the preferred program unless circumstances dictate a switch to the alternate option.

### **Resources for Selecting a Study Abroad Program**

- Campus Study Abroad Office
- IIE guides to study abroad programs, such as Academic Year Abroad
- Online program search on IIE Passport ([www.iiepassport.org](http://www.iiepassport.org))
- The "How to Apply" section of BorenAwards.org ([www.borenawards.org/boren\\_scholarship/study\\_abroad\\_program.html](http://www.borenawards.org/boren_scholarship/study_abroad_program.html))

If students have additional questions relating to their choice of a study abroad program, they may call IIE directly for assistance.

## **Support Students in Completing Strong Applications**

Once the student has selected a study abroad option, he or she should concentrate on developing a compelling proposal to submit as the application's statement of purpose. The statement of purpose is the most critical part of the application and includes two sections:

### **I. Rationale**

Students should explain the significance of their proposed study abroad experience to U.S. national security and how participating in the program will help them to achieve their academic and career goals. Compelling applicants will clearly articulate how their study abroad program and their career goals relate to U.S. national security interests, broadly defined.

### **II. Study Abroad Program Description (both the preferred and alternate programs)**

In this section, applicants should go more in-depth about the study abroad program's course of study, support services (i.e. facilities, housing, resident director, etc.), and related cultural activities. Successful applications will also describe the language component of their program and explain how they will maximize their language learning (both formally and informally).

Students should follow the statement of purpose guidelines listed on the "how to apply" section of [www.borenawards.org](http://www.borenawards.org).



# Manage the Undergraduate Application Process

## On-Campus Deadline

Your on-campus deadline for receipt of undergraduate applications should be set far enough in advance for you and/or a committee to interview applicants and complete the rating process before the national deadline of February 9, 2012. We understand there may be students who express an interest in applying after the on-campus deadline has passed. While we do not encourage students who miss their on-campus deadline to submit an application individually, we will process all applications submitted by the national deadline. If a student misses the on-campus deadline, you may use the on-campus evaluation to provide a zero rating and note that the applicant missed the on-campus deadline, if you desire.

**Note:** Neither the campus review committee/faculty reviewers nor the Boren campus representative will be responsible for eliminating any candidate. All completed applications submitted by eligible students on your campus should be submitted to IIE for evaluation by regional review panels.

## Online Application Process

All applications **must** be submitted online. The online application and instructions are available at [www.borenawards.org](http://www.borenawards.org). Students should thoroughly read and understand the instructions before proceeding with any part of the Boren application.

- I. As campus representative, you may monitor the online applications from your university. Visit <https://www.iieapp1.org/nsep/nsepplogin.asp> to log in to the system. You will see a list of all current applicants from your school, the status of their applications, and students' emails.

**Note:** All campus representatives are emailed their usernames and passwords. Please contact 1-800-618-NSEP or [boren@iie.org](mailto:boren@iie.org), if you need your login information or if you have problems logging in to the online system.

- II. Boren will notify you via email when an application is started and when it is submitted by the student. Make sure your email server recognizes [boren@iie.org](mailto:boren@iie.org) as a trusted sender. The email contains all the necessary information to access the student's file for campus review.
- III. As the deadline approaches, log in periodically to see the status of the applications. You may review pending applications at any time. However, you will not be able to complete an evaluation form unless the application has been submitted by the student.
- IV. When a student has submitted their application and you are ready to evaluate it, click on a student's name to retrieve the application. This will bring up the rating form for that student. You will need to use the navigation bar on the right-hand side to move between the student rating form and application. Click on "Review Application" to view the student's application; click on "Campus Rep Evaluation" to enter the rating on the online student rating form.
- V. Review the application (with student present, if possible) to ensure completeness. If the student needs to edit the application, you may use the "Return to Student" button. The student must then make any changes and re-submit the application. You will not have access to the online student rating form for that applicant until the student re-submits the application.
- VI. Confirm that each applicant has submitted to you all additional hard copy materials:
  - References (2, no more than 3)\*
  - Official transcripts from all universities or colleges attended. Freshmen must also include high school transcripts
  - One page study abroad program description for each program (preferred and alternate) or two letters of support for direct enrollment or individually arranged programs
  - Language self-assessment form\*
  - Language proficiency form (optional)\*

\*These forms are available at [www.borenawards.org/boren\\_scholarship/how\\_apply.html](http://www.borenawards.org/boren_scholarship/how_apply.html)

## Campus Review Process for Boren Scholarships

An important element in the campus-based Boren Scholarship application process is the review and rating of student applications. There are two options for on-campus review:

- **Formation of a campus committee**

If you form a committee, it is recommended that you include two to five individuals from your campus who represent a cross-section of departments and academic fields in the review of applications. Consider inviting faculty with experience abroad as well as those from Boren-preferred fields of study (visit [www.borenawards.org/boren\\_scholarship/field\\_of\\_study.html](http://www.borenawards.org/boren_scholarship/field_of_study.html) for a list). Campus representatives may also serve as on-campus reviewers. While it is preferred that the reviewers meet as a committee to discuss applicants, it is possible for reviewers to review and to rate applications individually. Also, separate committees may be formed for individuals or smaller groups of applicants, should that be necessary.

- **Individual review**

An individual review can replace the campus committee at the discretion of the campus representative. IIE recommends an individual review if the institution only has a few applicants or if there is limited time until the national application deadline. The individual review can be completed by the campus representative or by an academic advisor.

Campus reviewers (committee members or individuals) have a threefold task:

- I. **Read and Review Each Application**

Each application should be forwarded to the committee members with a 2012-13 student rating form (see pages 15-16 or download it from the campus representative webpage). You may print the application for distribution to campus committee members. Click on “Review Application” on the navigation to the right. This will bring up a printable version of the application. Right click and select print or hit control and “P” to print the entire application.

- II. **Interview Applicants**

Please remember that on-campus interviews are the only time in the application process that a student has an opportunity to present him or herself personally. Regional review panelists look to the student rating forms for on-campus reviewers’ thoughts on particular applicants. At a minimum, each applicant should be interviewed by at least one person (campus representative, committee member, or academic advisor). This step is particularly relevant for evaluating issues of maturity, adaptability, and motivation.

- III. **Rate Applicants**

Reviewers are asked to rate each applicant using the student rating form (5 = Exceptional, 4 = Very Good, 3 = Average, 2 = Fair, 1 = Not Recommended). This process requires rating, not ranking, of each student according to the criteria presented. After each committee member has rated a student on the student rating form, you should average all scores for that student. **This composite rating should then be submitted online.** Log back in to the online system and select the applicant you wish to evaluate. This will bring up the online student rating form. Enter the composite Boren campus review rating and any comments about the student’s application. Since the same regional review panel will not review all the applications from your institution, small increments in ratings or a ranking of your candidates are not meaningful. IIE highly encourages you to compile or summarize reviewers’ comments on the online composite student rating form in order to support and/or explain the applicant’s score.

## Submit Application for IIE Review

In order for a Boren Scholarship application to be considered complete and ready for review by IIE, you must submit the online portion and send in the additional materials by mail.

### I. Online

As described in the section above, after the campus review is complete, you should enter the composite rating and comments into the online student rating form. Again, please keep in mind that **numbered scores without any comments are of little value to the review committees.** Once this is complete, submit the online application to IIE by clicking on "Submit Evaluation" at the bottom of the screen. After it has been submitted, it cannot be further modified. However, you can click on the student's name to view the evaluation and print it for your records.

### II. By Mail

All related materials should be in one package and **must arrive at IIE by February 9, 2012.** As a safeguard against lost or untraceable parcels, you should use an overnight delivery service. This will allow for a speedy delivery of the packet and for you to confirm that the packet has been delivered. IIE does not acknowledge receipt of completed applications. However, applicants and/or campus representatives will be notified of missing portions of applications.

Packages should include:

- **Faculty/Staff Reviewer List** - Using the enclosed Campus Reviewers form (page 17), please provide a list of all on-campus reviewers. The list should include each reviewer's name, title, and academic department.
- **Supplementary Materials for each student's application:**
  - References (2, no more than 3)
  - Official transcripts from all universities or colleges attended. Freshmen must also include high school transcripts
  - One page study abroad program description for each program (preferred and alternate) or two letters of support for direct enrollment or individually arranged programs
  - Language self-assessment form
  - Language proficiency form (optional)

**Boren Scholarships application packets must arrive at IIE by  
February 9, 2012.**

Boren Scholarships  
Institute of International Education  
1400 K Street NW, 7th Floor  
Washington, DC 20005-2403

**Please Note:** Boren campus representatives and individual students will receive direct notification of scholarship awards after the completion of the review process.



## Role of the Boren Fellowships Campus Representative

Many graduate students work with their academic advisers in developing their program proposals for the Boren Fellowship. Therefore, official campus representatives are not required for the Boren Fellowships. However, we greatly value the assistance of all advisors, faculty, and other educators in promoting the Boren Fellowships and advising potential applicants.

### Promote the Boren Fellowship



In order to be eligible for a Boren Fellowship, students must be matriculated at an accredited U.S. institution of higher education located within the United States and be pursuing a **graduate** degree at the time the award is made. Candidates who are applying for graduate school at the time of application deadline are eligible to apply for the Boren Fellowships, but must provide proof of graduate school matriculation in order to actually receive the award.

**Please Note:** Past recipients of Boren Scholarships who go on to attend graduate school are eligible for Boren Fellowships.

Many of the suggestions provided in the Boren Scholarship section (page 4) may also be helpful in promoting the Boren Fellowship. In addition, we would like to suggest the following:

- **Graduate and Undergraduate Campus Representatives Should Work Together**  
Some institutions have one campus representative for all of Boren, while others have separate representatives for each program. Working with your counterpart in the other program can be quite useful. For example, you may want to schedule information sessions for both the undergraduate and graduate programs, in order to maximize interest and attendance. Furthermore, graduate students can often be good sources of information for potential undergraduate applicants. To find out if there is another Boren campus representative on your campus, please contact IIE at [boren@iie.org](mailto:boren@iie.org) or 1-800-618-NSEP.
- **Promote the Program in All Schools and Departments Emphasized by Boren**  
Graduate students are often very involved with their own programs, but may know little about the events on the campus as a whole. Therefore, using contacts within individual schools is an effective way to publicize Boren to interested graduate students.



## **Serve as an Advisor for Potential Applicants**

For the Boren Fellowships, applicants design their own programs. In all cases, study of a foreign language appropriate to the identified country or region must be an integral part of the proposal. While some Fellows choose to focus entirely on the language and culture, Fellows may also propose to enroll in additional coursework, conduct research, or participate in an internship (as long as it is an integral part of their graduate program). Often, Fellows combine at least two and sometimes all three of the above.

Fellowship awards are made for a minimum of one semester and a maximum of two years. Fellows can receive support for overseas study or a combination of domestic and overseas study. Although the actual amounts are based on budget details and length of time overseas, the maximum funding amounts are:

\$24,000 for overseas study (up to one year overseas)

\$30,000 for a combination of domestic and overseas

For more information on developing a proposal, please visit [www.borenawards.org](http://www.borenawards.org).

All applications **must** be submitted online. Students should thoroughly read and understand the instructions before proceeding with any part of the Boren application. The application and instructions are available at [www.borenawards.org](http://www.borenawards.org).

The online application system allows graduate campus representatives password-protected access to the list of students from their institutions who have started an application. Campus representatives can then contact the students and offer assistance in the application process.

**Note:** All campus representatives are emailed their usernames and passwords. Please contact 1-800-618-NSEP or [boren@iie.org](mailto:boren@iie.org), if you need your login information or if you have problems logging in to the online system.

Campus representatives and advisors can help to ensure a competitive application by reviewing the essay portion. The essay section is the most critical part of the application and includes three questions:

### **I. Significance**

Explain the significance of your proposed study plan and your selected region, language, and culture to U.S. national security, broadly defined. You should also describe how your proposed study plan relates to your academic and career goals, including your plans to fulfill the service requirement.

### **II. Proposed Study Plan**

Describe your proposed study plan in detail. Boren Fellowships support language and other classroom study, overseas research, overseas academic internships, or any combination of these elements. Explain all significant features of your plan, including institutional or other affiliations, if known.

### **III. Language Study Goals**

Describe your specific goals for language study, including the proficiency level you hope to attain and how you plan to develop your language skills to that level. Describe your past experience in studying or speaking the language (or another language if relevant), as well as your plans for continuing to study and/or speak the language following your Boren Fellowship.

## **Boren Fellowship Application Checklist**

In order for an application to be considered complete and ready for review by IIE, the applicant must submit the online portion and send in additional materials by mail.

The online application includes the following sections:

- Three mandatory essays.
- A detailed budget section.
- Three online reference forms.
- Optional online language proficiency form.
- Letter of overseas affiliation - If possible, applicants should upload a letter from an academic institution, research institute, non-governmental organization, and/or an individual who is aware that the applicant is planning study and/or research in that country and is willing to assist the applicant in coordinating his or her plans. Applicants should remember that the letter of affiliation is **not required at the time of application**, and the lack of this letter should not stop one from applying.

Send required supplementary materials to IIE.

1. Official, hard copy, transcripts for all undergraduate and graduate degrees earned or worked towards (including overseas institutions). IIE cannot confirm receipt of materials, so applicants should send materials using a traceable method to ensure delivery. It is best if applicants can collect and send all original and sealed transcripts in one packet.

All online components must be submitted, and all original supplementary material must arrive at the below address, by the application deadline.

**Boren Fellowship Deadline: January 31, 2012**

Boren Fellowships  
Institute of International Education  
1400 K Street NW, 7th Floor  
Washington, DC 20005

Direct questions about Boren Fellowships to:

boren@iie.org  
1-800-618-NSEP

## **Boren Awards: After the Deadline**

### **Changes in Student Status**



It is crucial that either the Boren campus representative or the applicant notify IIE of any new or revised information affecting the application. Information in the following areas is particularly important:

- Any change of academic status such as transfer to another institution or failure to complete course work satisfactorily
- Any change of address, telephone number, or email address
- Any change in ability to accept a scholarship or fellowship if one is offered
- Award of another scholarship or fellowship for study during the same period as the Boren Award

### **Selection Criteria**



Applications are evaluated by merit with consideration for the following selection criteria.

#### **Boren Scholarship Applicants**

- 1) Boren Awards preferences:
  - a. commitment to government service;
  - b. preferred countries;
  - c. preferred languages;
  - d. preferred fields of study;
  - e. study abroad for a full academic year;
- 2) a clear explanation of the relevance of the applicant's country, language, and proposed program of study to U.S. national security, broadly defined;
- 3) academic record and potential to succeed in the proposed program;
- 4) a serious commitment to develop and/or advance foreign language competency while overseas and upon return home;
- 5) appropriateness, feasibility, and quality of the study abroad plan; and
- 6) evidence of cultural adaptability, flexibility, and maturity required to succeed abroad.

#### **Boren Fellowship Applicants**

- 1) Boren Awards preferences:
  - a. commitment to government service;
  - b. preferred countries;
  - c. preferred languages;
  - d. preferred fields of study;
  - e. study abroad for a full academic year;
- 2) a clear explanation of the relevance of the applicant's country, language, and proposed program of study to U.S. national security, broadly defined;
- 3) a demonstrated academic excellence;
- 4) a clear plan to develop and/or advance foreign language competency while overseas and upon return home;
- 5) a comprehensive, clear, and feasible study proposal;
- 6) evidence of cultural adaptability, flexibility, and maturity required to succeed abroad.



# Summary of Multi-Level Review Process

## I. Campus Review for Undergraduate Boren Scholarship Applicants

As explained earlier in this handbook, each fall, undergraduate students, assisted by Boren Campus Representatives and advisors, complete and submit Boren Scholarship applications online. The on-campus process provides an initial assessment of each applicant’s potential for a successful study abroad and Boren Scholarship experience. This initial step does not eliminate any candidates and all complete applications are forwarded to IIE for national review.

Boren Fellowship applicants receive on-campus support from Boren campus representatives and faculty advisers. Given the independent nature of overseas graduate education and research, there is no formal on-campus review process for Boren Fellowship applicants.

## II. Merit Review Panels

IIE organizes and convenes separate merit review panels for undergraduate Boren Scholarship and graduate Boren Fellowship applicants. Among each group, applications are divided into individual panels, which are based on world region and consist of faculty members and administrators, all drawn from a range of higher education institutions. Panelists review each application individually, based on the selection criteria. They then meet with their fellow panelists to determine consensus ratings and to rank the candidates in order to make initial recommendations for Boren award recipients and alternates.

## III. National Nominating Panels

The ranked applications are considered by separate Boren Scholarship and Boren Fellowship National Nominating Panels, each comprised of five college and university faculty and administrators drawn from Boren emphasized disciplines, including international affairs, language study, and the sciences. The National Nominating Panels identify final lists of Boren Scholarship and Fellowship recipients and alternate candidates who are academically meritorious, meet National Security Education Program goals, and are broadly representative of the U.S. student population.

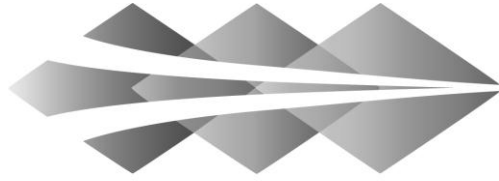
### Boren Awards Panelists

The Boren Awards benefit from committed administrators and faculty members who volunteer their time to review applications. Panelists represent diverse fields of study represented by the National Security Education Program and colleges and universities from across the United States. In addition to subject matter expertise, panelists also bring experience and expertise in world regions critical to U.S. national security.



# Application Review Schedule

Boren Scholarship Campus Deadline for Submitting Undergraduate Applications to Campus Representative	Set by Boren Scholarship campus representative Between mid-December and late January
Boren Scholarship Campus Review Process: Student Interviews, Committee Meeting, Committee Rating	Set by Boren campus representative Between mid-January and late January
Boren Fellowship Application Deadline	January 31, 2012
Boren Scholarship Application Deadline	February 9, 2012
Regional Review Panels Meet	March 2012
National Nominating Panels Meet	April 2012
National Security Education Program Approves Finalists	Late April 2012
Award Announcements Made	Early May 2012



## THE LANGUAGE FLAGSHIP

*Creating Global Professionals*

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The Language Flagship is a breakthrough in foreign language and culture instruction in the United States designed to help individuals achieve superior-level proficiency in critical languages including Arabic, Chinese, Hindi/Urdu, Korean, Persian, Swahili, and Russian. Flagship students participate in advanced language programs offered at the undergraduate and graduate levels.

The Language Flagship Fellowship is an award for up to two-years for graduate students to support their intensive language study at Flagship institutions in the U.S. and overseas. Flagship Fellowships are available for the study of Arabic, Chinese, Korean, and Persian at designated Flagship Programs. Eligible applicants for Flagship Fellowships must be U.S. citizens with advanced proficiency in the Flagship language of study. Past recipients of Boren Scholarships or Fellowships are eligible to apply for the Flagship Fellowship. Application information can be found online at [www.flagshipfellowships.org](http://www.flagshipfellowships.org). The Flagship Fellowship application deadline is January 12, 2012.

In addition, students currently enrolled in undergraduate or graduate Flagship programs may apply for Boren funding to participate in overseas Flagship programs.

More information on The Language Flagship may be found at [www.thelanguageflagship.org](http://www.thelanguageflagship.org).

**The Language Flagship  
1400 K Street, NW, 7th Floor  
Washington, DC 20005-2403**

**flagship@iie.org  
1-800-618-NSEP  
[www.thelanguageflagship.org](http://www.thelanguageflagship.org)  
[www.flagshipfellowships.org](http://www.flagshipfellowships.org)**



**2012-2013 On-Campus Evaluation Form**  
Institute of International Education  
1400 K Street, NW, 7th Floor, Washington, DC 20005-2403

**Instructions:** This form should be used to rate each applicant's qualifications for a Boren Scholarship. An electronic copy is available with each online application.

**BOREN CAMPUS REVIEW COMMITTEE MEMBERS** - Please complete a copy of this form for each application that is reviewed and return the completed form(s) to your Boren campus representative. We encourage you to include comments or qualitative impressions of an applicant, particularly those that may highlight circumstances not apparent in the application. Your ratings and comments will be available to review panels as they identify meritorious candidates in each region.

**BOREN CAMPUS REPRESENTATIVE** - Summarize ratings and comments of all campus committee members on the online campus representative evaluation. You can login from the campus representative section of BorenAwards.org. Contact IIE at boren@iie.org, if you do not know your username or password. The composite rating should never be higher than 5.

Boren campus representative: (Name) \_\_\_\_\_ Phone: \_\_\_\_\_

APPLICANT: Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (M.I.) \_\_\_\_\_

Please list the number of committee members \_\_\_\_\_ (Composite Forms only)

**Rating Scale**

Please respond to the statements below according to the following scale:  
5-Strongly Agree 4-Agree 3-Neutral 2-Disagree 1-Strongly Disagree

1. Does the applicant meet the Boren preferences for country, language, and field of study? If the applicant does not, does he or she make a compelling case that such study can contribute to U.S. national security? Is the applicant studying abroad for a full academic year? Does the applicant show a commitment to government service? (It is understood that freshman and sophomores may have less focused career goals, but they should still articulate this interest.)

RATING: \_\_\_\_\_ COMMENTS:

2. Does the applicant show a clear explanation of the relevance of his or her country, language, and proposed program of study to U.S. national security, broadly defined?

RATING: \_\_\_\_\_ COMMENTS:

3. Is the applicant's academic preparation sufficient to allow him or her to benefit from the proposed program? (Consider a proven or steadily improving academic record, curriculum choices appropriate to the course of study proposed for study abroad, and any special circumstances that warrant comment.)

**RATING:** \_\_\_\_\_ **COMMENTS:**

4. Does the applicant demonstrate a serious commitment to develop and/or advance foreign language competency? Has the applicant made use of opportunities to study the language (either formally or informally) prior to studying abroad? Does the applicant have realistic expectations for the proficiency level that can be obtained abroad, and is the applicant in the right program to support these expectations? Does the applicant have plans to continue the study and/or use the language upon return?

**RATING:** \_\_\_\_\_ **COMMENTS:**

5. Is the applicant's study abroad plan appropriate and feasible? Is the applicant knowledgeable about the study abroad program he or she intends to pursue? (Consider formal classroom study, non-classroom learning and support structures available to the student, i.e. in-country program director or sponsor, housing arrangements, and other facilities.)

**RATING:** \_\_\_\_\_ **COMMENTS:**

6. Does the applicant show evidence of the cultural adaptability, flexibility, and maturity required to succeed abroad? Consider that this evidence need not be related to international pursuits.

**RATING:** \_\_\_\_\_ **COMMENTS:**

**Add Items 1 through 6 and divide the total by 6 to calculate the overall applicant rating.**

**Overall Applicant Rating:** \_\_\_\_\_

**COMMENTS:**



**2012-2013 Campus Reviewers**  
**Institute of International Education**  
1400 K Street, NW, 7th Floor, Washington, DC 20005-2403

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**Please print or type this form.** List the name, title, and academic department of all Boren Scholarship on-campus reviewers. Please also list your phone and fax numbers.

**Campus Representative/Academic Advisor:**

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Title: \_\_\_\_\_

Academic  
Department: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

**On-Campus Reviewers:**

• Name: \_\_\_\_\_

Title: \_\_\_\_\_

Academic  
Department: \_\_\_\_\_

• Name: \_\_\_\_\_

Title: \_\_\_\_\_

Academic  
Department: \_\_\_\_\_

• Name: \_\_\_\_\_

Title: \_\_\_\_\_

Academic  
Department: \_\_\_\_\_

• Name: \_\_\_\_\_

Title: \_\_\_\_\_

Academic  
Department: \_\_\_\_\_

**Boren Scholarships and Fellowships  
A National Security Education Program Initiative  
Administered by the Institute of International Education**

**1400 K Street, NW, 7th Floor  
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